

Al-Huda Center

Bylaws

ARTICLE 1: GENERAL

1.1. Name and Seat

Name and the seat of Organization: The name of the Organization is *the Al-Huda Center* and its seat shall be in Kansas City. Al-Huda Center is a not-for-profit Organization incorporated under the laws of the State of Missouri.

1.2. Purposes of the Corporation

The Al-Huda Center is exclusively for charitable, religion, and educational purposes, including, for such purpose, the making for distributions to organizations that qualify as exempt organization under section 501 (c) 3 of Internal Revenue Code, or corresponding section of any future federal tax code.

1.3. No Personal Benefit

No part of the net earnings of the Organization may inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE 2: GENERAL MEMBERSHIP

The general members of the organization are those who support the organization financially and/or attend its events and activities. A general membership shall be issued to an applicant upon providing the information required by the application form, and annual payment membership fee is required. .Such members do not have voting right, but they may receive certain other benefits such as burial service discount. The Organization shall have no voting members other than the Board of Directors.

ARTICLE 3: BOARD OF DIRECTORS

3.1. Power of the Board

The business and affairs of the Organization will be controlled and managed by the Board of Directors. The Board of Directors will have all authority provided by Missouri law or otherwise as approved by the Members from time to time, and as necessary to fulfill the mission of the Organization.

3.2. Number of Directors

The number of directors of Al-Huda Center shall be not less than three nor more than seven members. The number of directors may be increased from time to time by amendment to the bylaws. No decrease shall shorten the term of any incumbent director nor shall the number of directors be decreased at any time to less than three.

3.3. Board Qualifications

Members of the board of directors must reside in the State of Missouri (greater Kansas City area will be acceptable). Board members should be 18 years and up. Board members should pay annually membership fee as required by the organization's membership status.

3.4. Election and Term of Directors

- a) The Board of Directors of the Al-Huda Center shall consist of those persons named in the articles of Incorporations. Such persons shall hold office until the next election unless they vacate or removed.
- b) Election of Board members shall occur by bi-annual. Thereafter, Board members shall serve two-year term. Each director shall hold office until his/her term expires and until his/her successor elected.

3.4. Vacancies

Vacancies shall be filled by majority vote of the remaining members of the Board of Directors. A director elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor in office and shall serve until his/her successor is elected.

3.5. Removal of Directors

A Director may be removed at any time from his or her position as Director by a majority vote of the Board of Directors if such Director (a) has been convicted of or plead no contest to a felony, or a misdemeanor (b) become inactive and uncommitted to the board tasks (c) and board member who is absent for three consecutive board meeting or fails to participate for a full year shall be deemed to have resigned due uncommitted, and his/her position shall be declared vacant, unless the Board affirmatively votes to retain that director as a member of the Board.

3.6. Resignation

Except as otherwise required by law, a director may resign from the board at any time by giving notice in writing to the board. Such resignation is effect at the time the board receive, and no acceptance or approval is needed from the board.

3.7. Annual and Regular Meetings.

The annual meeting shall be held within ninety (90) days of the closing of the financial records for the preceding calendar year. Regular meetings of the Board may be held monthly, or at such other periodic intervals between annual meetings and at such time as the President may specify. A special meeting of the Board may be called (i) by the President; or (ii) by One-third (1/3) of the Directors.

3.8. Notice of Meeting.

Written notice of the time and place of each meeting of the Board must be given to each Director either by personal delivery or by mail, email, or text message at least ten (10) days before each meeting. Notice of a meeting will state the purpose(s) of the meeting, and may include minutes of the previous meeting (subject to approval of the entire Board at such meeting). Meetings can be a fixed date and day of each month and all directors should aware such arrangements. The President or the secretary will determine the place of each meeting.

3.9. Quorum

A majority of directors shall constitute a quorum for the transaction of business.

3.10. Voting

Each director has one vote. All voting at meeting shall be done personally and no proxy shall be allowed.

3.11. Duties of the Officers

3.11.1. President.

The President will be the chief executive officer of the Organization and must execute, implement, and supervise all of the business and affairs of the Organization. He or she will preside over all meetings of the Board of Directors, Members, and will be an ex-officio Member of all other committees. In addition, the President must perform such other duties as may be prescribed by the Board of Directors from time to time. He or she is subject to the control and authority of the Board and must report at each meeting of the Board on all his or her activities.

3.11.2. Vice-President

In case of the absence of the chair, or of his/her inability from any cause to act, the vice-president shall perform the duties of the office. Like the president, the vice-president shall play a major role in resource development and in representing the organization within and outside the community.

3.11.3. Secretary

The secretary shall be responsible for keeping an accurate record of all meetings of the board of directors, see that all notice are duly given in accordance with the bylaws or as required by law, maintain the official records of the organization, and in general perform all duties customary to the office of secretary and such other duties as from time to time may be assigned by the president or the board.

